

ST VINCENT DE PAUL PARISH COMMUNITY

OVER HULTON, BOLTON



PARISH PASTORAL COUNCIL
ANNUAL REPORT 2019



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Introduction

Dear Parishioner

One of the areas identified that needs attention for us moving forward is **communication**. This report is one of a series of initiatives to help inform you of the many activities and challenges of our parish community, as well as letting you know how you can become involved.

Our Parish Pastoral Council meets at least 4 times a year. We also have an away day where we take time to pray for everything happening in the parish and discern areas we need to develop in order to grow. The council is made up of members responsible for particular areas of Parish Life and representatives of various groups active in the parish. I would like to thank the parish council for all their time, effort and dedication (you will find a list of councillors and their contact details below on Page 10)

Please feel free to approach any of us with your concerns and your enquiries.

A main focus of ours is to help develop the community here at St Vincent's so that it can grow and develop either as a Parish in its own right, or a community sharing its mission with others.

Please read and digest this report, get involved and speak about any concerns you have, that way we grow as a community and continue on the path that God is inviting us on.

God Bless

A handwritten signature in blue ink that reads "Fr Andrew". The signature is written in a cursive, flowing style.

Fr. Andrew Pastore
Parochial Administrator

Safeguarding

The Safeguarding Representatives at St Vincent's Church work closely with Fr Andrew and the Parish Pastoral Council to make sure Diocesan safeguarding procedures and practices are followed and, with the Parish community, to ensure we do all we can to protect children and vulnerable adults from any harm. All our volunteers who work with children or vulnerable adults are required to undergo a DBS (Disclosure and Barring Service) check. To date seventeen volunteers have received their certificates and another fourteen have applied and are waiting for their certificates. In addition to this appropriate training in safeguarding is available for those involved in the various Church ministries and roles.

We have a three year Action Plan which details the development of safeguarding, including the development of a safe environment within our Parish. This Plan is monitored and updated and progress is reported at each Parish Pastoral Council meeting. In addition to this we have available a "Handbook of Procedures and Practices", job descriptions for the various ministries and roles and a number of risk assessments.

As a Parish community we each have a responsibility to take a proactive approach to safeguarding and making our community a safe and welcoming place to be. In the event of any disclosures or concerns raised, if you believe that a child, young person or vulnerable adult may have suffered, may be suffering or is at risk of harm through abuse, exploitation or neglect, then you have a duty to inform the Parish Safeguarding Representative or the Priest, because everyone who participates in the life of the Church has a role to play in promoting a safe Church for all. The Parish now has a designated email address

saferguarding@stvincentsbolton.org
and **telephone number**
07508831238 specifically for this purpose.

MARY GREAVES, SAFEGUARDING REPRESENTATIVE

Finance

The Parish financial position remains stable. The main sources of income from church collections remain at a similar level to those in 2017 - 2018 and the tax rebate via **Gift Aid** increased by 50% over a three year period. We thank all our parishioners and friends of St Vincent's for their generosity.

As a Parish we have the inevitable increases in expenditure which includes for example: utility bills, repairs to the church, Parish Centre, Presbytery and Priest.

In addition over the past two years there has been heavy expenditure necessary for work on the boiler, heating and electrical work in all three buildings, the installation/improvement of sound system in Church and the facility to transmit Mass to the housebound and the extension of the Church building to accommodate the new toilet facility.

Each year the Parish is obliged to donate a '**Parish Levy**' to the Diocese central running costs. This year the Diocese announced a new formula for calculating the 'Parish Levy'. The Parish will now pay 25% of all Collection money. Currently this means £2379.00 per quarter = £9516.00 per annum for this year. This will have a significant impact on our Parish finances.

Gift Aid

We thank everyone who uses gift aid for their contribution to the Parish. This year your contributions raised an extra £5950. Please don't hesitate to contact Mark Booth or Tony Griffin for further information.

Second Collection

Why does St Vincent's have a Second Collection? During the year the Parish is required to make donations to a number of causes for example; Missions Appeals, Ecclesiastical Education Fund, Retired Clergy, Peters Pence etc, as announced in the Newsletter. The Second Collections are used for this purpose. In 2018 we donated a total of £6760 via the Second Collection and church piety boxes.

Financially, we are in a reasonable position but not a complete comfort zone. In terms of day to day running on a revenue basis the Parish position is both stable and manageable. Nevertheless, there is an obvious need to carefully monitor our overall expenditure but, and this needs to be stated, any increase in income be it by way of an uplift/ update of Collection money or whatever, would be most welcome, reassuring and an aid to planning the future.

TONY GRIFFIN, PAROCHIAL TREASURER

Building Maintenance and Development

The toilet extension to the church was completed with an extra room formed for the use of Eucharistic ministers. This has freed up space within the sacristy creating more storage and better access was also created by moving the confessional.

Outside pathway lighting has been installed from the car park to the church entrances and fences have been added to define private garden areas. In an effort to go 'green' we plan to form a composting area which will aid the gardening group.

The safety and security of the site is important and plans are being drawn up to provide CCTV to cover the outside spaces.

Routine maintenance is a constant with work to the church, parish centre and presbytery all being carried out as and when required. Upgrades are needed to the church boiler to provide a more efficient system.

We would also like to make improvements to the parish centre specifically to the kitchen and toilet areas if finances allow.

TOM BROWN, BUILDINGS AND FACILITIES

Parish Associations and Teams

UNION OF CATHOLIC MOTHERS (UCM)

The UCM started at St Vincent's 1975 we have 18 members and meet last Tuesday of every month in church at 2.15pm. Members help with the coffee morning and fundraise for MacMillan Nurses which this year totalled £455.00. We also help with the Christmas fare raffle fancy goods. We go on retreat to Schoenstatt Shrine in Kearsley twice a year, which is a lovely afternoon out and very calming. Members also visit the cathedral and organise social events, for example going out for meals. If you would like to join please contact **Maureen Clare**.

ST VINCENT'S DRAMATIC SOCIETY

St Vincent's Dramatic Society started in May 1996 our first play was When we Are Married. Since that time we have had a very successful time at St. Vincent's Dramatic society and won a number of awards. We are now looking to recruit new members so we can continue with our successful run. Should we be unable to get new members the society will, unfortunately, have to consider its future, which would be a shame. We need actors, backstage crew, administrators and lighting and sound technicians.

If you can help in any way please come along to a **CHEESE AND WINE MEET AND GREET EVENING ON 9TH NOVEMBER 7.30P.M. IN THE PARISH CENTRE RUTHERFORD DRIVE WHERE YOU WILL BE MADE VERY WELCOME.** There is no charge. **Howard Clare**

Children's

PARISH TEAMS

We also have three very active teams that you are welcome to join:

Social and Fundraising Team

Contact: Joan and Bernard Lewarne -
fundraising@stvincentsbolton.org

Children's Liturgy Team and Sacramental Program

Contact: Jenny Condron - chair@stvincentsbolton.org

Gardening Team

Contact: Kevin McDermott - gardening@stvincentsbolton.org

Church Cleaning Team

Contact: Susan Boddy

Church Flowers and Decoration - Hall Administration

Contact: June Griffin

Some Activities From Last Year

- Children's Liturgy is held on the first Sunday each month between October and July and is well attended.
- Youth Masses are held twice a year on Palm Sunday and Feast of Christ the King.
- Advent Celebration event for Children
- Training days are held for Eucharistic Ministers, Sacristans, and Readers.
- Two Adult Formation evening short courses have been held; 'Let it Be' October 2018 and 'The Joy of Hope' March 2019.
- Annual Parish Lunch
- Christmas Fayre
- Refreshments after 10a.m. Mass on Sunday
- Charitable Giving:
 - Toiletries etc for the homeless 'Nightstop' and De Paul during Advent.
 - Children bringing Christmas Presents for the Mother and Baby Unit in Radcliffe.
- Fundraising events, Parish BBQ, Fish and Chip Fridays, Ladybridge Singers etc.

These and many more activities are undertaken by volunteers. We are eternally grateful for their contribution, time and hard work, without which these parish activities may not be possible.

Outlook and Thanks

Looking at the feedback we have received and our continued work on developing parish life, we have identified 3 main areas we wish to work on especially in the coming year.

Welcoming Parish

Our community is one of welcome. We are aware that with the many changes going on in the area (both as far as the church is concerned and also in regard to housing and other developments). How can we best integrate new members, make use of the talents they bring, and continue to grow as a community in our mission?

Youth

We are a community that has a lot of senior members, our program for them is and will continue to develop. At the younger end of the scale our children are involved in liturgy and many other activities besides. We do notice a gap for those in secondary school and college. How can we be a church for them? Is a challenge for the coming year.

Communication

In the midst of a busy world with all the challenges of changes, we need to constantly work on how we communicate. This is a two way process. Each parishioner is called upon to inform themselves and make use of the many channels that are open. On our part we want to continue to search for more and better ways to keep you not only up to date but also involved.

Please keep an eye on the newsletter. Watch out for posters and other event information and join in as best you can with our digital forums. Our website, facebook page and youtube channel has both live events and recorded new. There you will find up to date information so you know exactly what is going on. There are no big secrets, if you are not sure just ask!

There is so much more that could be said but the most important thing for now is **THANK YOU!!!**

Fr Andrew

Appendix I - Useful Contact Details

PARISH COUNCIL MEMBERS:		
CHAIR:	Jenny Condron	chari@stvincentbolton.org
PAROCHIAL ADMINISTRATOR:	Father Andrew	priest@stvincentsbolton.org
PARISH COUNCIL SECRETARY	Jackie Solomon	admin@stvincentsbolton.org
FINANCE & VICE CHAIR	Tony Griffin	finance@stvincentsbolton.org
BUILDINGS AND FACILITIES	Tom Brown	buildings@stvincentbolton.org
SAFEGUARDING	Mary Greaves	safeguarding@stvincentsbolton.org
ST VINCENTS AMATEUR DRAMATIC SOCIETY	Howard Clare	ads@stvincentsbolton.org
UNION OF CATHOLIC MOTHERS (UCM)	Maureen Clare	ucm@stvincentsbolton.org
CHILD AND ADULT PROTECTION	Derek Smith	safeguarding@stvincentsbolton.org

Other Contacts:

Gift Aid

Contact: Mark Booth - giftaid@stvincentsbolton.org

Social and Fundraising Team

Contact: Joan and Bernard Lewarne
fundraising@stvincentsbolton.org

Children's Liturgy Team and Sacramental Program

Contact: Jenny Condron - chair@stvincentsbolton.org

Gardening Team

Contact: Kevin McDermott - gardening@stvincentsbolton.org

Church Cleaning

Contact Susan Boddy

Church Flowers and Decoration - Hall Administration

Contact: June Griffin

St Vincent de Paul

40 Newbrook Raod
Over Hulton
Bolton BL5 1ER



Tel: 01204 436703

E-Mail: fr.andrew@stvincentsbolton.org

Website:

www.stvincentsbolton.org



Youtube:

St Vincent de Paul, Bolton



Facebook:

@stvincentsbolton

Appendix II - Parish Stats

CATECHUMENS	3
BAPTISMS	9
FIRST HOLY COMMUNIONS	2
MARRIAGES	1
DEATHS	9
AVERAGE ATTENDANCE AT 6 O'CLOCK MASS	63
AVERAGE ATTENDANCE AT 10 O'CLOCK MASS	127
PARISHIONERS RECEIVING HOLY COMMUNION AT HOME	13
MEMBERS OF CATHOLIC ASSOCIATIONS	31
CATECHISTS	
BAPTISMS	2
FIRST CONFESSION AND FIRST HOLY COMMUNIONS	3
CONFIRMATION	0
MARRIAGE PREPARATION AND SUPPORT	2
RCIA*	2
CATECHISTS FOR CHILDREN IN NON-CATHOLIC SCHOOLS	1
OTHER CATECHETICAL ACTIVITIES (E.G. CHILDREN'S LITURGY)	5

*During 2019 two parishioners were received into the Roman Catholic Church (Rite of Christian Initiation of Adults)

Appendix III - Five Year Plan

VERSION FROM: Friday, 20 September 2019

The Diocese is working together with parishes to look at planned development and maintenance. A large area of concern for the coming years is also compliance in areas of health and safety. As a Parish Pastoral Council we are looking to plan ahead with them to ensure all necessary work is done.

Year 1 - 2019

Activity
Site Signage <ul style="list-style-type: none">- times of events- No dogs- Integrating the nursery in the signage scheme
CCTV and Security
Church F&E Tank
SVP
Welcoming and Reaching Out

Year 2 - 2020

Activity
Welcome - Entrance area of the Church <ul style="list-style-type: none">- Flooring- Desk for distribution of hymn books- Cupboards for piety stall- Stand for magazines and things to distribute

Activity
Extraction fan above cooker
Hall Decoration
Hall Side Panels
Landscaping - Noise reduction to main Road and Shops
Pilgrimage
Youth Group
Sacrament of the Sick

Year 3 - 2021

Activity
Sound System Phase II
Hall Heating Distribution
Presbytery External and Flat Roof

Year 4 - 2022

Activity
Hall Bathrooms
Hall Kitchen
Hall Disabled Ramp
Church Boiler

Activity
Fencing
Presbytery - Windows

Year 5 - 2023

Activity
Presbytery Electicals
Church - Flat Roofs
Car Park Surface

Year 6-10 - 2024 - 2029

Activity
Hall Roof

St Vincent de Paul
40 Newbrook Road
Over Hulton
Bolton BL5 1ER



Tel: 01204 436703
E-Mail: fr.andrew@stvincentsbolton.org

Website:
www.stvincentsbolton.org



Youtube:
St Vincent de Paul, Bolton



Facebook:
[@stvincentsbolton](https://www.facebook.com/stvincentsbolton)

